

How to apply?

How to apply?

All applications to all parts of the Nordplus Programme should be submitted electronically through the joint Application and Report System (ARS).

The next application deadline for all parts of the Nordplus Programme is 1 March 2012.

The second application deadline for Nordplus Junior preparatory visits is 1 October 2012.

Regardless of type of activity, a coordinating school must be appointed which will be responsible for the application. Applications must be submitted by the school acting as a coordinator. Other partners must sign a declaration of intent confirming their participation. The declaration should be signed by the appropriate authority, i.e. the top management of the relevant organisation/institution. Once the application has been electronically submitted the applicants will be given access to an online form. This form should be printed, signed, scanned and uploaded as an attachment to the application or sent by post to the main administrator for the sub-programme, in accordance with the application guidelines.

All applications to all parts of the Nordplus Programme are to be submitted electronically through the joint Application and Report System (

~~ARS~~ Please read the [Users' Guide](#) thoroughly before you log on.

Applications may be submitted in Danish, Norwegian, Swedish or English. Applications involving one or more Baltic participants should be written in English.

Applications may only be made for future activities; not for activities that have already been completed. Only applications submitted electronically will be considered.

A good application should

- Describe objectives and expected results
- Describe the activities
- Describe the sharing of tasks and responsibilities
- Be well argued according to the aims of the programme
- Define the added value of the activity
- Have realistic aims of the activity in relation to its budget
- Have a realistic budget in relation to the funds available
- Give an account of how the results will be disseminated
- Comprise an element of self-evaluation (analysis of ability to carry out the project)
- Be well integrated in the school and involve a large number of pupils and teachers

Previous participants in Nordplus Junior activities are also asked to provide details of:

- Results achieved previously
- How previous grants have been managed

Appeals

Appeals may be addressed directly to the body that handled the application. The actual decision cannot be appealed against, but applicants may appeal if they believe that an error has been made. Appeals against the outcome of sub-programme applications should be addressed to the Nordplus main programme committee.

